



To: **Members of the Supporting People Commissioning Body**

***Notice of a Meeting of the Supporting People
Commissioning Body***

Friday, 11 December 2009 at 10.30 am

Meeting Room 3, County Hall, Oxford, OX1 1ND

A handwritten signature in black ink that reads "Tony Cloke".

Tony Cloke
Assistant Head of Legal & Democratic Services

December 2009

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Membership

Chairman – Councillor Hilary Hibbert-Biles – West Oxfordshire District Council

Councillor Dorothy Brown	- South Oxfordshire District Council
Councillor Jim Couchman	- Oxfordshire County Council
Councillor Michael Gibbard	- Cherwell District Council
Councillor Angela Lawrence	- Vale of White Horse District Council
Graham McCartney	- Thames Valley Probation Service
Graham Stratford	- Oxford City Council
Fenella Trevillion	- Oxfordshire Primary Care Trust

Notes:

- **Date of next meeting: 26 March 2010**

The agenda is attached

County Hall, New Road, Oxford, OX1 1ND

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AGENDA

1. **Apologies for Absence and Substitutions (if applicable)**
2. **Declarations of Interest (all members of the Body shall be responsible for deciding whether they have a declarable interest, in accordance with the Codes of Conduct of their own organisation , if applicable)**
3. **Minutes (Pages 1 - 6)**

To approve the minutes of the meeting held on 4 September 2009 (**SP3**) and to receive for information any matters arising therefrom.

For Decision

4. **Review of Partnerships: Amendments to the Memorandum of Understanding (Pages 7 - 26)**

Members met informally on 17 June prior to meetings of the Health and Well Being Partnership Board and the Public Service Board.

Members decided for the first time to ask officers to send a formal communication to the Public service Board on the partnership's behalf setting out their shared belief that the Supporting people Commissioning Body should continue with its current responsibilities.

Members will be aware this is indeed the final outcome of the long discussions about the future governance of Supporting People.

The Core Strategy Group discussed at its meetings in May and November how the partnership could best address issues raised during the Review of Partnership about:

- Lack of involvement of service users in decision making
- Inadequate arrangements for conflict resolution

A paper is attached (**SP4**) setting out the Core Strategy Group's proposals for how members might address these issues in relation to the Commissioning Body. A copy of the memorandum is attached as an **Annex**.

This paper shows that officers were unable to produce a set of recommendations which may meet unanimous approval by the members of the Commissioning Body. The Core Strategy Group has now amended its own terms of reference to include two representatives of service users within its membership, and also officers connected with the Children's trust and the Safer Communities thematic partnerships.

The Core Strategy Group RECOMMENDS that the Commissioning Body consider

whether the Memorandum of Understanding should be amended to:

- (a) include mechanisms to facilitate meaningful involvement of representatives of service users in the work of the Commissioning Body.
- (b) Provide that in the event of the Commissioning Body failing to reach a unanimous decision at one meeting, it may make a majority decision on the same matter at the next meeting.

For Information

5. Supporting People Budget Report 2009-10 (Pages 27 - 34)

Copies of the latest figures showing programme spend at 31 October 2009 broken down by client group are attached at **SP5**. The report also shows movements within the budget during the first six months of the year. A commentary on these movements is attached at Annex 1 together with further detail by client group and service.

6. Annual Plan 2009-10 - Progress Report (Pages 35 - 42)

A table is attached at **SP6a** showing progress against the Annual Plan and a report attached at **SP6b** gives further information about any items in the Annual Plan which the administering authority is not on track to deliver.

7. Annual Report 2008-09 (Pages 43 - 96)

A short, draft Annual Report is attached at **SP7**, which gives comprehensive information about the programme in respect of 2008-09. A full length version is also attached as an Annex. Printed copies will be made available to members in due course.

8. Services to People with Mental Health Problems (Pages 97 - 116)

The Core Strategy Group at its late November meeting considered the report 'Update on Mental Health Project: From Supported to Independent Living'.

The county council together with NHS Oxfordshire is now leading a project to develop a joint strategy and joint procurement covering services currently funded by the Supporting people programme as well as by NHS Oxfordshire.

A full-time, dedicated project manager, Angelo Fernandes, has been recruited to carry out this piece of work. The post is funded by Supporting People and will enable the programme to achieve the 15% savings in 2010-11 included in the 2008-11 Strategy.

The Project Initiation Document for this piece of work is attached at **SP8**.

9. Dates of Meetings

Following the agreed pattern meeting dates have been arranged on the following Fridays with a start time of 10:30am:

2010

26 March (Meeting Room 3, County Hall)

18 June

17 September

10 December

2011

25 March
